swisscovery **HSLU** RZS   swisscovery **UNI / PH** RZS   swisscovery **RegionZentralSchweiz** RZS

Registration swisscovery (SLSP) without SWITCH edu-ID

Don't you have a SWITCH edu-ID[i] yet and you are a (new) library customer and **not** a member of staff or a student at a CH university?

Then register with swisscovery (SLSP) using the following instructions.

> **Side note: HSLU und PHLU → Are you**
> a) **a student/faculty member at the Lucerne University of Applied Sciences and Arts (HSLU)?**
> b) **a student at the Lucerne University of Teacher Education (PH Luzern)?**
>
> Please finish the Onboarding process of your university first, where your SWITCH edu-ID automatically will be linked to your Organisational Identity:
> a) **HSLU**: https://account-onboarding.hslu.ch
> b) **PHLU**: https://account-onboarding.phlu.ch
>
> Information & manual with video tutorial on how to check your registration status (onboarding status):
> https://hslu-it.4me.com/p/knowledge/f5af/onboarding
>
> After completing the onboarding process, continue the registration with these instructions.

1. **Go to the registration platform https://registration.slsp.ch/?iz=rzs/?lang=en and start the registration:**

swisscovery **Registration**

To login to swisscovery and access library content, you need a Switch edu-ID account with which you can register with SLSP. The required steps are:

1. **Click on 'Start Registration'**
   You will be redirected to the edu-ID login page.
2. **Log in with an edu-ID account**
   If you don't have an edu-ID account yet, please create one.
3. **Accept the terms of use and finish the registration**
   Optionally provide the number of your library card if you have one.

Start Registration

Manage library cards and settings
(such as different invoice address)

1. Click on "Create account":

2. Add the required data:

a) Fill in the mandatory information: *required* = mandatory; *conditionally required* = at least one of these is required, e.g. EITHER the private phone number OR the mobile phone number
b) Chose a password.
c) Accept the terms of use from SWITCH.

3. **Verify your e-mail address with the sent code:**

E-mail Verification

✓ Successful registration. Please verify your email now!
A verification code has just been sent to **heidi.muster@gmail.com**

Please enter the verification code from that message.

Verification Code

[   ]

Continue

ℹ Check your spam folder if you don't receive the email within a few minutes.

The confirmation of the e-mail address is accepted, and the SWITCH edu-ID is now active.

4. **Verify your mobile number (in case you added it) with the sent code:**
If possible, also verify your mobile number and click on "Continue".
If you do not receive the code within a few minutes, continue with "Continue to the Swisscovery registration service".

5. **Go back to the registration platform**
https://registration.slsp.ch/?iz=rzs/?lang=en

Login with the e-mail address and the password deposited in your newly created SWITCH edu-ID:

SLSP
Swiss Library
Service Platform

Help   EN ⌄

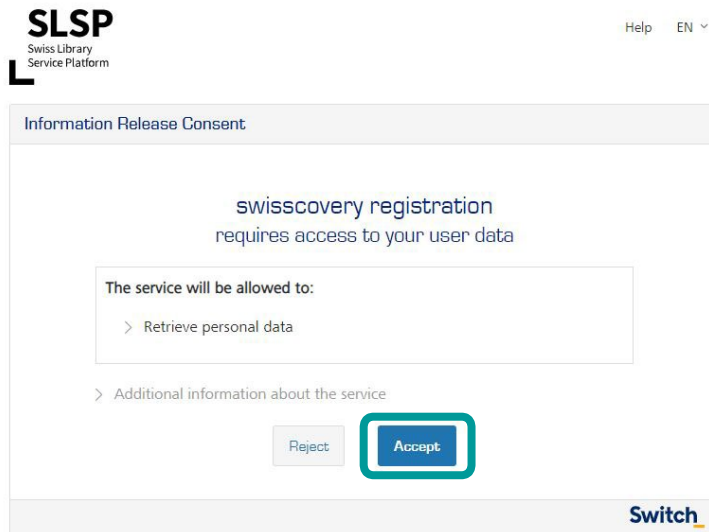Log in to: SLSP Registration   ⚙

For the registration with SLSP, you need a SWITCH edu-ID user account.
If you do not yet have a SWITCH edu-ID user account, please create a new one
by clicking on "Create account".

SWITCH **edu-ID**

E-mail: [Heidi.muster@gmail.com   ]

[Create account]   [**Login**]

Switch

6. Agree the disclosure of data for SLSP (**Swiss Library Service Platform**):
The swisscovery search portal (a service provided by SLSP) cannot be accessed without the consent.

2. Finish the registration:

a) Add your library card number.
If you don't have a card yet, you can get one at the information desk of one of our RZS libraries free of charge, the registration can be finished without a library card.
A campus card of the HSLU, University of Lucerne and the Universities of Teacher Education Lucerne, Schwyz, and Zug as well as from most other Swiss universities can be used as a library card even after you graduated.

b) Read and accept the terms of use and click on «Register»
The registration is now done.

Registration Data

The following data will be used for your swisscovery registration:

Name:
Heidi Muster

Date of Birth:
2023-10-23Z

ⓘ **Primary E-Mail contact:**
Heidi.muster@gmail.com

Other E-Mail Address:

Postal Address:
• Sempacherstrasse 10, 6002 Luzern, Switzerland (Zuhause)

Phone Number:
• +4179XXXXXXX

Library Card Number:
• Not available

Is your current library card number not listed?
Please enter the ⓘ library card number in the following field:

[Library Card Number]

Do you not have a library card yet?
Please pick up your library card at an affiliated library.

Terms of Use

☐ I agree that the data listed above may be transferred from my Switch edu-ID account to swisscovery (the library management system operated by SLSP on behalf of the affiliated institutions), may be kept up-to-date and may be processed within the framework of the swisscovery.

For further information on the transmission and processing of your data within the framework of the library management system operated by SLSP on behalf of the affiliated institutions, please refer to the Privacy Policy.

Please note that when using library holdings or other library services, the terms of use of the specific library apply.

Please note: If you are an institution, please register here.

[Register]

💡 **Hint**
If you are affiliated to a Swiss university or research institute, please link your organisation's AAI identity to your edu-ID account. This may grant you additional services, depending on your institution.

For HSLU & PHLU students and HSLU employees who have properly completed the onboarding process, your campus number will automatically be added as library card number.

ⁱ GLOSSARY:

- **Swisscovery / SLSP:** The Swiss Library Service Platform is a service provider for libraries and collaborates with them to run the national library platform swisscovery. The swisscovery platform brings together scientific resources from a current total of 500 libraries in Switzerland, making information easily accessible and simple to find. On behalf of the libraries, SLSP invoices services provided by the libraries to swisscovery users.

- **SWITCH:** SWITCH is a trustworthy non-profit organisation founded by the Swiss government and the university cantons.

- **SWITCH edu-ID:** One identity for all services in the Swiss university environment, regardless of the organization, valid for life.

- **Linked Identities / Organisational Identity:** Is an authentication procedure administered by the SWITCH Foundation and used by all universities and universities of applied sciences in Switzerland, offering access to various services.