



Zentral- und  
Hochschulbibliothek  
Luzern

# Opening of a temporary library account

(valid for a maximum of 1 month)

When you open a library account, you will receive a library card for media use at all locations of the ZHB Lucerne. The card is also valid in all partner libraries of the ZHB Lucerne in the Institution Zone Region Central Switzerland (IZ RZS). The card is free of charge.

By opening an account and using the media, you accept the directives for the use of the Central and University Library (ZHB) Lucerne in the current version published on the website as well as the respective house and usage regulations in the area of validity of the library card.

The following personal data is required for the processing of all library-specific procedures in the context of borrowing and returning media, contacting you (e.g. to inform you when a reserved item is available) as well as the use of the regional research platform swisscovery RZS:

## Personal data

Last name	First name
Address in Switzerland (Street, postal code, location)	Home address (Street, postal code, location)
E-Mail address	
Date of birth (dd/mm/yyyy)	
Mobile phone number	

### Statistical data (mark with a cross)

Student
Academic
Other (employed, retired person)

## Privacy

The ZHB Lucerne is connected to the library management system of the Swiss Library Service Platform AG (SLSP AG). With account opening, the functions of this system are used to manage your library account regionally, in the IZ RZS (e.g. to renew or reserve media for you). Ex Libris, a provider of cloud-based solutions for university libraries with servers in the EU, is entrusted with the data storage of personal data.

ZHB Lucerne takes all reasonable measures to protect your data from loss, access or misuse. Our employees and contractual partners who have access to customer data are obliged to comply with the applicable data protection regulations. In addition, the service provider SLSP AG has its own data protection regulations, which you can find on the service's website.

Your data will not be transferred to service providers other than the relevant service providers and for purposes other than library purposes.

Should you wish to register online independently at a later date (create a so-called SWITCH edu-ID account and use it to register on SLSP) in order to enjoy all the benefits of the nationwide library platform, you must inform the ZHB Lucerne beforehand so that your account data can be cleared in advance at our regional level.

## Declaration of consent

I hereby consent to my personal data being stored and managed for the above-mentioned library purposes and in the manner described.

I can request information about my stored data as well as the deletion or correction of this data from the ZHB Lucerne at any time. I can revoke this consent at any time with effect for the future. The revocation and the associated request for deletion have the effect that my data will be deleted within 5 working days, provided that my account has not been debited. I will then be able to consult media on site, but will not be able to use services such as borrowing.

Lucerne, (date)

Signature